

CITY OF TODD MISSION CITY OF TODD MISSION  
CITY COUNCIL MEETING

Meeting Minutes

December 19, 2019

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:00 pm on December 19, 2019 at City Hall 21718 FM 1774, Todd Mission, TX.

- Roll Call

The following people were present:

Mayor George Coulam  
Council member Mike Eubank  
Council member Hal Merritt  
Council member Christy Pendley  
Council member Heather Moon- Whinnery  
City Manager Neal Wendele  
City Secretary Julie Lunsford  
Fire Chief- Cassandra Malone

- Certification of a Quorum:

Four Council Members and the mayor were present. Quorum was certified.

- New Business

- Neal Wendele called meeting to order

- Pledge

- Public Comments – Tim James at address 11467 Inwood Dr. requests at the next meeting council discuss as the town is planned that consideration is given to planning for pathways using natural water courses and also restrictions on cutting any trees over 3 inches as much as possible. Neal Wendele responds that the city is putting together long-term plans as we develop but this may not be addressed as soon as next month.

- Closed public comments

- Presentations/ Public Announcements – none

- Minutes of last meeting approved. Council Member Heather Moon-Whinnery makes a motion to approve. Council Member Hal Merritt 2<sup>nd</sup>. Unanimous.

- Police Report

- Interim Chief Keith Winford reports 28 calls for service. 11 of these calls were county assists, 3 TRF calls, 4 motor vehicle accidents arrest which include 3 city arrests, multiple TRF arrests, 14 citations and 20 warnings. Winford also informed council about the 24 abandoned vehicle violation on Largent for vehicles in the right of way. Winford notes that on November 11, 2019 the vehicles were tagged and by November 15, 2019 the property owner had begun moving the vehicles. By November 16 all vehicles were off the city right-of-way. Winford lets council know that there are two additional properties of interest that will be targeted for public nuisance.

- Administration Report -

- Financial Update – Neal Wendele lets council know the Texas Class has \$2,900 & the city has about \$115,000 available funds. Still working towards the Harvey Grant which most will be for Renfaire Dr. and Wildwood. Council Member Hall Merritt asks about the Todd Mission Building update. Neal responds Dan Marlowe has been doing some minor repairs, but because of festival there hasn't been a lot of progress.

- Emergency Services Report-

- Cassandra Malone lets council know there have been 81 calls since February 2019. Chief Malone lets council know the department has gotten 3 grants for a total of \$25,000 and have several submitted. Training enrollment has 4 going to Wildfire Training in January and 18 enrolled in the Driver Operator course held in January and February.

**FOR CONSIDERATION AND POSSIBLE ACTION-** 2020 Budget. Neal lets council know this is the proposed 2020 budget and they will see this again in January. Neal notes two-line items have been added to the budget. One for office supplies and one for payroll expenses. Neal also proposes a 3% pay rate increase for the full-time employees. Council member Hal Merritt makes a motion. Council member Heather Moon-Whinnery 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION-** Authorization of a one-time payment to the City Administrator. Neal Wendele explains that the city was responsible for traffic control this year and George Coulam reimbursed the city for these services. The Texas Renaissance Festival paid \$5000 extra and George Coulam expressed that he would like this amount to go to the City Administrator as a bonus for the work conducted throughout the season. Neal explains these funds have to be approved and released by city council. Council member Hal Merritt makes a motion. Council member Heather Moon-Whinnery 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION-** Authorization of the Annual Bonus for City Employees. Neal Wendele requests council consider \$1000 holiday bonus to each full-time employee and Interim Chief -Keith Winford as this has been done in the past. Council member Hal Merritt makes a motion. Council Member Heather Moon- Whinnery 2<sup>nd</sup>. Unanimous.

- ***Council member Hal Merritt makes motion to close the meeting. Council member Hal Merritt - 2nd motion. Unanimous. The meeting was closed at 2:20 pm.***