

CITY OF TODD MISSION CITY OF TODD MISSION
CITY COUNCIL MEETING

Meeting Minutes

September 17, 2020

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:02 pm on September 17, 2020 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public via zoom.

- Roll Call

The following people were present:

Mayor -George Coulam
Council Member Hal Merritt
Council Member Christy Pendley
Council Member Heather Moon- Whinnery
City Manager Neal Wendele
City Secretary Julie Lunsford

- Certification of a Quorum:

Three Council Members were present. Quorum was certified.

- New Business
 - Neal Wendele called meeting to order
 - Pledge
 - Public Comments –
 - none
 - Closed public comments
 - Presentations/ Public Announcements –
 - none

1. CONSENT AGENDA

- a. CONSIDERATION – APPROVAL OF MINUTES Consideration and possible action to approve the minutes of the meeting held August 13, 2020. Council Member Moon- Whinnery makes a motion to approve. Council Member Pendley 2nd. Unanimous.
- **Police Report-** Neal Wendele lets council know that the department is continuing high visibility - low contact and is continuing running calls for the county.
- **Emergency Services Update-** Wendele updates that the Fire Department is also continuing low contact and answering calls. Wendele lets council know the raffle fundraiser raised about \$15,000 and the TMVFD has answered 89 calls year to date.

- Administration Report -

- a. Financial Update- Wendele updates council that there is \$64,771 in operating funds for the city.
 - b. COVID Plans- 2 Confirmed cases within the city limits. Wendele lets council know testing will be available at city hall the next two Saturdays. Testing will also be available throughout festival on onsite Saturday & Sundays.
 - c. TRF Traffic Update- Wendele updates council that the city is contracted with TRF to operate traffic for festival. Wendele lets council know that the city is now officially a Waze partnership city to better manage traffic flow.
 - d. Ambulance Station Update- Wendele informs council that ambulance station could be moved to Todd Mission with in six weeks as it will be on the commissioner's court agenda.
 - e. Road Projects Update- Wendele lets council know the no parking signs have been installed on Renfaire Dr. Wendele informs council a mass email was sent out to residents to please take up their posts and there has been little compliance. Grant project should begin in December which includes the three major sections on Renfaire. Street sign order is still being processed.
1. **PRESENTATION BY JACK KELSO-** Neal Wendele introduces Jack Kelso as a potential addition to the city's building inspection process as the previous company used has not been a good fit for the city when it comes to standard inspections. Jack Kelso gives presentation on his experience in construction, building inspection processes and procedures and plan reviews.
 2. **FOR CONSIDERATION AND POSSIBLE ACTION-** Adoption of newer building codes. Council member Merritt makes a motion to approve 2012 building codes. Council member Moon- Whinnery 2nd. Unanimous.

2. **CONSIDER/DISCUSS** - Adoption of culvert ordinance and authorization to purchase necessary equipment. Jack Kelso advised council that a laser will be useful for proper elevation when inspecting culverts and would cost about \$500. Council member Moon-Whinnery makes a motion to instruct the city manager convert the county's ordinance to the 20ft minimum for culverts to present at next council meeting and approval to purchase the laser. Council member Hal Merritt 2nd. Unanimous.
 3. **FOR CONSIDERATION AND POSSIBLE ACTION**- Adoption of fee schedule for building & culvert permits. Council member Merritt makes a motion to approve existing fee schedule for commercial but move to table residential construction. Council member Moon-Whinnery 2nd. Unanimous.
- ***Council Member Moon- Whinnery makes motion to close the meeting. Council Member Pendley - 2nd. Unanimous. The meeting was closed at 2:58pm.***