

## CITY OF TODD MISSION REGULAR COUNCIL MEETING

### Meeting Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:00 pm on November 18, 2021 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Council Member Heather Moon- Whinnery

Council Member Brett Bratcher

Council Member Stephen Mensing-via Zoom

Council Member Mike Eubank

Council Member Terry Spellman

City Manager Neal Wendele

City Secretary Julie Lunsford

Certification of a Quorum:

Four Council Members were in person. One council member via zoom.  
Quorum was certified.

- New Business
  - Neal Wendele called meeting to order
  - Pledge –
- -Public Comments – None
- -Closed public comments
  - Presentations/ Public Announcements –
    - Council member Terry Spellman is sworn into council seat position 3.

#### 1. CONSENT AGENDA

**CONSIDERATION – APPROVAL OF MINUTES** Consideration and possible action to approve the minutes of the meeting held, October 14 ,2021. Council Member Brett Bratcher makes a motion to approve meeting minutes for October 14, 2021. Council Member Mike Eubank 2<sup>nd</sup>. Unanimous.

**-Police Report-** Chief Winford reports on the traffic and traffic management. Winford also reports that the last six weekend over 100 citations have been written by the city’s contract officers.

**-Fire Department Report-** TMVFD Chief Cassandra Malone updates council that year-to-date calls 89 total and 11 within the city limits. Chief Malone lists the Fire Department achievements and certifications. (Please see attached report).

**-Administration Report – City Manager-Neal Wendele**

- a. **Financial Update:** Neal Wendele lets council know that the city received \$12,213 for the November sales tax period. Wendele updates council that the city has \$184,000 in Texas Class and \$99,000 in the bank for operating.
- b. **CDBG Projects-** Wendele reports the Renfaire project has been completed. The Wildwood culvert should be installed in the next two weeks. Wendele lets council know we haven't heard an update on the 2021-2022 CDBG project and also waiting to hear from the master planning grant.
- c. **City Road Projects/ Grants-** The allocated funds and donation of \$25,000 from George Coulam allowed for more work to be done on renfaire. The right of way project on Largent is on hold due to the contractor being ill and will start back up in a few weeks.
- d. **1774 Construction/Traffic Update-** Wendele updates that we have a different road every week and no there is no update on striping. TXDOT has agreed not to tear up the road between 249 and the city until the festival is over.

2. **FOR CONSIDERATION AND POSSIBLE ACTION** Election of Mayor Pro Tem. Wendele asks if there is anyone who would like to nominate someone for this position or volunteer. Council member Mensing expresses interest in the position. Council member Brett Bratcher 2<sup>nd</sup>. Unanimous.

3. **FOR CONSIDERATION AND POSSIBLE ACTION -**

Discussion on joining the Texas Municipal Retirement System. Wendele explains the importance of TMRS to be able to attract future officers with a retirement plan. Council member Moon-Whinnery asks if we have placed a hiring ad for new officers. Wendele responds he would like to have the TMRS approved before we move forward on hiring. Moon-Whinnery asks what are other city's doing comparable. Wendele responds most other city's already have a retirement system in place and our situation is fairly rare. Moon-Whinnery share that she feels the 50% rate TMRS is beneficial. Council member Brett Bratcher makes a motion to approve. Council member Heather Moon-Whinnery 2<sup>nd</sup>. Unanimous.

4. **FOR CONSIDERATION AND POSSIBLE ACTION -**

Line-item adjustments for 2021 budget. Wendele lets council know power surges have damaged network connections as well as his computer. Wendele asks council to move \$2500 from police vehicle budget to the IT budget to replace two computers and repair the network. Council member Moon-Whinnery makes a motion to approve. Council member Mike Eubank 2<sup>nd</sup>. Unanimous.

5. **FOR CONSIDERATION AND POSSIBLE ACTION -**

Discussion of priorities for 2022 budget. Wendele asks council to start a list of priorities for 2022. Wendele discusses the possibility and need to extend the city building as the staff will continue to grow allowing for the separation of public spaces and secure offices. Council member Moon-Whinnery asks about more parking space. Wendele responds the city lot allows for the opportunity to expand parking space if needed. Wendele shares his thoughts on priorities list as follows (not in a specific order of level of priority): 1. Generators, 2. Parking, 3. Mission Building, 4. Water Supply, 5. Helipad 6. Right-of-ways. Council member Mensing asks if its possible to assign a number to the things on priority list that corresponds with the level of priority. Wendele responds that this is just the first step of what level of priority each item has and we will have further discussions. Wendele notes we will have to pass a budget in December and can revise the budget in January after we know the December

sales tax revenue report comes in. Mensing asks if water availability will be a multiyear project. Wendele responds that yes, he expects that to be a multiyear project. Council member Mensing express the roads being his first priority and also hiring additional law enforcement. Moon-Whinnery adds hiring additional law enforcement is also her first priority. Mensing asks if there is a drawing to show how the building may be expanded and how it will affect parking & how fire trucks will get in and out. Mensing shares the building expansion is not a top priority. Wendele responds we just had a contractor out this week for quote and are only in the beginning stages.

6. **FOR CONSIDERATION AND POSSIBLE ACTION -**

Agenda items requests for the next Council Meeting. Council member Moon-Whinnery would like a discussion of the Todd Mission Building on the next agenda. Council member Bratcher shares the option to move the building to Plantersville as the Plantersville Town Hall would likely be interested in taking the building. Moon-Whinnery shares she would like to see the Mission Building stay in Todd Mission as the city's landmark. Mensing adds he will be adding to the priorities list.

7. **ADJOURN-** Council Member Brett Bratcher makes a motion to adjourn. Council member Eubank 2<sup>nd</sup>. Unanimous. Meeting ended at 2:39 pm.

ATTEST:

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*City Secretary*

2021 calls	11/18/21
89	Total
11	City

### Training & Certification

- 5 new members since last meeting with an additional 2 scheduled for application in December. Due to increased membership, we are predicting to see an increase in amount of students for our cadet class.
- 7 firefighters with training completion and eligibilty for state testings for certification scheduled for various tests Saturday Nov 20<sup>th</sup>. This will be a completer of Hazmat, Fire 1 and Fire 2 for two, and a section out of three major tests that consists of four sections of completion for five firefighters who will still have additional testing in upcoming months.
- More than half the department is certified and/or meets state standards for eligibilty for state testing thru the state of Texas for hazmat, fire 1 and fire 2. Ultimately, to achieve eligibility requires 545 hours per firefighter of training including hands on skills, classroom with written testing and physical skills testing.
- We have ~~one~~ received state certifications for one more member for wildland, vehicle rescue 1, rescue apprentice, ropes technician level one and ropes technician level two. We have two more members who also received their state certification for Vehicle Rescue 1.
- We have 15 enrolled in a state certifying class for Ropes technician level one and two that will have a skills completer in December to add to our already certified ropes rescue team. Level two is the highest level technician.