

CITY OF TODD MISSION REGULAR COUNCIL MEETING

Meeting Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:01 pm on February 17, 2022 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Council Member Brett Bratcher

Council Member Heather Moon-Whinnery

Council Member Stephen Mensing

Council Member Terry Spellman

City Manager Neal Wendele

City Secretary Julie Lunsford

Certification of a Quorum:

Three Council Members were present. Quorum was certified.

- New Business

-Neal Wendele called meeting to order

-Pledge –

- -Public Comments – David Tullos -Candidate for Precinct 2
Commissioner thanks the city of Todd Mission for the use of the building to share why he seeks to represent pct.2 as commissioner to the community. He also shares that if elected he will work full time to represent Todd Mission, its residents and citizens. Tim James of 11467 Inwood Dr. shares his thoughts on the importance of a Dark Sky Ordinance mainly for new developments to possibly put restrictions on lighting such as brightness, angles, etc.

- -Closed public comments

- Presentations/ Public Announcements – None

1. CONSENT AGENDA

CONSIDERATION – APPROVAL OF MINUTES Consideration and possible action to approve the minutes of the meeting held, December 16, 2021. Also, Wendele asks if Council agrees to move agenda items 10,11 &12 to the consent agenda as they are the routine annual requirements. Council Member Brett Bratcher makes a motion to approve meeting minutes for December 16, 2021, A resolution adopting a policy to permit the City to contract with an Out-of-City depository and approve Prosperity Bank as the City’s depository bank for the fiscal year of 2022, Navasota Examiner as the official newspaper for the fiscal year of 2022, the investment policy for the fiscal year of 2022 with no changes from 2021. Council Member Stephen Mensing 2nd. Unanimous.

-Police Report- Interim Chief Winford thanks council as the city moves in to the next phase of the police department for allowing him the opportunity to keep the department going and he hopes he left it better than he found it.

-Fire Department Report- Chief Malone lets council know that year-to-date calls 22 total and 4 calls within the city. Malone updates on certifications/trainings. *Please see attachment.

-Administration Report – City Manager-Neal Wendele

- a. **Financial Update:** \$550,000 in Texas Class, \$90,000 in operating account.
 - b. **CDBG Projects-** Harvey Grant- 85% complete. Texas Department of Agriculture Grant \$350,000 is approved. Funds will be used for Sutton, the portion between Inwood and Woodway and Woodway itself and Woodside. The long-term planning grant approved for \$35,000 and will be talking about this more next year and additional meetings.
 - c. **City Road Projects/ Grants-** county working on the right of way reclamation on Largent/Creekbend waiting on contractor to remove the cut down trees from around there which opens up a lot of property.
 - d. **1774 Construction/Traffic Update-** Wendele has not heard back from TX Dot or Larry Young – he does not know what the plan is north of city limits yet. Wendele wants to make sure we don't run into same problem as last year during renaissance but as soon as he hears anything he will let council know.
2. **FOR CONSIDERATION AND POSSIBLE ACTION** - A resolution adopting a policy to permit the City to contract with an Out-of-City depository and approve Prosperity Bank as the City's depository bank for the fiscal year of 2022. Moved to consent agenda.
 3. **FOR CONSIDERATION AND POSSIBLE ACTION** - Approve/authorize the Navasota Examiner as the official newspaper for the fiscal year of 2022. Moved to consent agenda.
 4. **FOR CONSIDERATION AND POSSIBLE ACTION** - Discuss and approve/authorize the investment policy for the fiscal year of 2022 with no changes from 2021. Moved to consent agenda.

5. FOR CONSIDERATION AND POSSIBLE ACTION - Approval of the order of general election for the May 7, 2022 election to elect three City Councilmembers to positions 1,2 & 3.

PARA CONSIDERACIÓN Y POSIBLE ACCIÓN -
Aprobación de la orden de elección general para la elección del 7 de mayo de 2022 para elegir a tres miembros del Concejo Municipal para los puestos 1, 2 y 3.

City Secretary asks council to approve Order of Election. Council member Moon-Whinnery makes a motion to approve. Council member Bratcher 2nd. Unanimous.

6. FOR CONSIDERATION AND POSSIBLE ACTION - A resolution to apply for 2021-2022 Texas TxCDBG assistance under the TxCDBG Planning/Capacity Building Fund. Wendele lets council know this resolution is resubmitting the application and designating the city manager to be approved signer. Council member Mensing makes a motion to approve. Council member Moon-Whinnery 2nd. Unanimous.

7. FOR CONSIDERATION AND POSSIBLE ACTION - An ordinance declining to approve the change in rates requested in Entergy Texas, Inc.'s. Wendele explains this is an optional package for green energy which the customer would pay a little bit more if they choose. Council member Bratcher makes a motion to approve declining the rates requested in Entergy Texas, Inc.'s. Council member Mensing 2nd. Unanimous.

8. FOR CONSIDERATION AND POSSIBLE ACTION -
Discussion on Todd Mission Building. Wendele asks if there is any discussion on the building. Mensing suggests having the inspector inspect the building. Wendele asks for a motion to instruct the city manager instruct the city inspector to inspect the building and for Wendele to research any encumbrances the building may have. Council member Moon-Whinnery makes a motion. Council member Mensing 2nd. Unanimous.

9. FOR CONSIDERATION AND POSSIBLE ACTION - A Lease and Service Agreement for TMVFD. Wendele explains the TMVFD is on city property and the big building is city owned. Chief Malone disagreed and noted all the buildings are TMVD property and only the land is the city's. Wendele asks if there is a title to the building. Malone responses she will need to get with the treasurer. Wendele notes that the agreement is written for the lease of the property and buildings. Wendele suggests clarification on the ownership of the buildings before moving forward on the lease agreement. Wendele suggests moving forward with the services agreement is acceptable. Council member Bratcher makes a motion to table lease agreement but move forward with discussing the services agreement. Council member Moon-Whinnery asks for confirmation that this service agreement is the same one they've been discussing in the past with no revisions. Wendele confirms. Council member Moon-Whinnery makes a motion to approve. Council member Bratcher 2nd. Unanimous.

10. FOR CONSIDERATION AND POSSIBLE ACTION- The Final Fiscal Year 2022 City Budget. Wendele explains our fiscal year is calendar year because the majority of the city's funds come from the renaissance sales tax from December, January and February. The city receives the first revenue from the festival is in mid-December and then Wendele projects the rest of the revenue from the renaissance festival. Wendele adds this is the reason we come back after passing the proposed budget in December to approve final budget after more clearly seeing what the revenue is. Wendele notes that during the workshop council discussed the upgrade of court software system and everything else basically stayed the same from the proposed budget. Wendele notes he very conservatively projected the sales tax revenue for this year. Wendele notes he did increase on the administrative side the training budget. Another change was building maintenance which we had to install a new water heater and previously in the year a new air-conditioner. Wendele adds that he feels this defines our priorities and reflects the wishes of council. Wendele add that the budget is a living document and may be revised throughout the year as needed. Wendele notes that he would like to add the building expansion to the building maintenance line item or add an additional line item at \$40,000. Wendele also would like to have approved funds to contract with the county for 2022 elections which is between \$5,000 - \$7000.

Council member Moon-Whinnery makes a motion to approve. Council member Bratcher 2nd. Unanimous.

11. FOR CONSIDERATION AND POSSIBLE ACTION - Agenda items requests for the next Council Meeting. Council member would like to add the TMVFD lease agreement, signage quote and dark sky ordinance, Todd Mission Building.

12. ADJOURN- Council Member Bratcher makes a motion to adjourn. Council member Moon-Whinnery 2nd. Unanimous. Meeting ended at 3:04 pm.

ATTEST:

City Secretary

2-17-22

Total Calls 2022 – 15

City Calls 2022 – 4

Newest Certifications

One firefighter obtained his state Instructor 1, Rescue Apprentice, Ropes Rescuer 1 & 2, Swift Water Technician Level 1 & 2, Vehicler Rescuer Tech 1 & 2, and Wildland Firefighter.

TMVFD now has currently certified at state levels

- 3 Instructor 1's with one also being an Instructor 3 and Fire Officer 4.
- 7 Certified FF 1's
- 6 Certified FF 2's. One firefighter is state testing this weekend for his FF 2 written exam. I will be conducting his skills testing.
- 6 firefighters in the process of state testing for FF 1, FF 2, Hazmat Awareness & Operations certification.
- 13 state Vehicle Rescuer certified firefighters
- 19 state Wildland certified firefighters
- 18 state certified Ropes Rescue Technicians with an additional firefighter with a state application in process.
- 2 state certified Swiftwater Rescue Technicians
- 2 state certified Trench Rescue Technicians
- 8 state certified Driver Operators with 3 currently in a certifying Driver Operator class.
- 1 state fire investigator with 1 currently taking a certifying fire inspector class
- 1 state certified Incident Safety Officer
- 1 Infection Control Officer

January Additional Trainings Completed

Interdepartmental training for a total of 24 hours over structural search and rescue evolutions, MAYDAY drills, hose advancements, structural ventilation, forced entry, interior structural burns, and exterior structural burns. All of the objectives completed during these three days met for skills objective requirements for our cadet firefighters seeking certification thru SFFMA.

Feburary Additional Trainings Completed so far

3 in attendenance (Chief, Training Captain, and Firefighter) to certification for a week long wilderness search and rescue classes over the following:

- NASAR Search and Rescue Initial Actions
- NASAR Search and Rescue Managing the Lost Persons Incident

- Search and Rescue Topography Mapping Systems Training – SAR TOPO

Chief attended Brazos Valledy Child Abduction Response

We are expanding our technical rescue division to include urban and wilderness search and rescue. We are in the logistical process of lining up the certifying class for our personnel now that we have command classes completed.

Overlook for additional training in March as of now

- TEEK Spring School
- Confined Space 1 & 2 Certification
- Advanced Ropes Rescue Dynamics

TMVFD EMT is continuing and TMVFD cadet class is continuing.