

CITY OF TODD MISSION REGULAR COUNCIL MEETING

Meeting Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:06 pm on April 14, 2022 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Council Member Heather Moon-Whinnery

Council Member Stephen Mensing

Council Member Mike Eubank

Council Member Terry Spellman

City Manager Neal Wendele

City Secretary Julie Lunsford

Certification of a Quorum:

Four Council Members were present. Quorum was certified.

- New Business

-Neal Wendele called meeting to order

-Pledge –

-Public Comments – Wendele lets council know there is a local circus that would like consideration from council to hold their event on city property around June or July. Wendele lets council know that they can discuss at next month's meeting.

-Closed Public Comments-

- Presentations/ Public Announcements – Wendele lets council know the donation check for \$15, 000 to the TMVFD has been issued.

- CONSENT AGENDA

CONSIDERATION – APPROVAL OF MINUTES Consideration and possible action to approve the minutes of the meeting held March 10, 2022 and the Special Meeting held on March 24, 2022. Council Member Mensing makes a motion to approve meeting minutes for March 10, 2022 and Special Meeting Minutes from March 24, 2022 Council Member Spellman 2nd.
Unanimous.

-Police Report- Wendele lets council know that Chief Rutledge is away at Texas Municipal Police Chief Association Conference. Wendele reports since March 16, 2022 69 citations/warnings have been issued. Mensing asks if there is away to get statistics of type of activity and citations that have been written. Wendele responds once E-force is up and running reports of this type will available. Officer Keith Winford responds the citations/warnings have mostly been speeding and non- moving violations. Council member Moon- Whinnery asks when do we plan on putting our speed limit signs back up. Wendele responds that decision is TXDOT and we have been requesting them weekly. Wendele lets council know TXDOT did say they should be up this week or next week.

-Fire Department Report calls for service- Chief Malone reports 36 total calls year to date with 7 in the city.

Please see attachment for training and certification update

-Administration Report – City Manager-Neal Wendele

- a. **Financial Update:** in Texas Class \$603,000, \$38,000 in checking. \$312.in interest.
 - b. **CDBG Projects-** *Please see attachment*
 - c. **1774 Construction/Traffic Update** *Please see attachment*
 - d. **City Hall/Mission Building project status-** *Please see attachment*
1. **FOR CONSIDERATION AND POSSIBLE ACTION** – Create a budget line item for police K-9 program. Wendele lets council know one of our recent PD hires was a previous Grimes County K9-Officer. Currently there is not a K-9 in Grimes County as the previous K-9 is not in commission. Wendele lets council we have the handler and the company K-9 Sector has offered a new dog to with our handler. Wendele reports that K-9 Sector has allowed our officer to start bonding with the dog. Wendele lets council know the training would be \$ 5500 and a proper crash tested kennel for the Tahoe would be about \$2,500. Wendele would like to add a \$10,000 K9 line item for this year. Mensing asks what would be the driving force for having a K9. Wendele responds combating the drug problem as we are a major corridor between population areas and with a K9 we'd be able to initiate traffic stops & do a K9 search. Wendele also notes the dog would be able to assist with search and rescue as he/she would be dual trained for tracking. Future budgets would be about \$1500 per year for food/vet but this year would need to include the training and vehicle crate. Mensing asks how long can a K9 serve. Wendele answers 5-7 years. Moon-Whinnery asks if the kennel can be moved from one vehicle to another. Wendele responds yes. Mensing asks if Todd Mission PD could become a point of training for others departments. Winford answers no. Council discusses the benefits of having a visible K-9 unit on patrol as a deterrent. Moon-Whinnery makes a motion to approve a \$10,000 line item for this year. Council member Eubank 2nd. Unanimous.

2. **FOR CONSIDERATION AND POSSIBLE ACTION** - Purchase of a digital message board for City Hall. Keith Winford reports his research on the digital signs from Buy Board quote as seen & included in council packet for \$49,000 and lets council know the cheapest option would be \$ 38,000 with single color, no graphics, dual sided and no message on top. Council and staff discuss the high price of the sign, possibly re-doing the current sign and the idea possibly discussing at a later meeting alternative ways for messaging. Council member Moon-Whinnery makes a motion to deny the purchase of the digital sign. Council member Mensing 2nd. Unanimous.

3. **FOR CONSIDERATION AND POSSIBLE ACTION** - Resolution Authorizing Signatories for the 2021 Texas Community Development Block Grant. Wendele introduces Grantworks administrator via zoom. Administrator notes in the resolution the individuals who authorized to sign off on which specific documents. Council Mensing member makes a motion to approve. Council member Eubank 2nd. Unanimous.

4. **FOR CONSIDERATION AND POSSIBLE ACTION** – Citizen Participation Plan and Grievance Procedures. Due to the Resolution Regarding Civil Rights not being on today’s agenda Council member Moon- Whinnery made a motion to table all further considerations and possible actions until the next council meeting as grant administrator confirmed that this would be acceptable. Council member Eubank 2nd. Unanimous.

5. **FOR CONSIDERATION AND POSSIBLE ACTION** - Excessive Force Policy

6. **FOR CONSIDERATION AND POSSIBLE ACTION** - Section 504 Policy and Grievance Procedures.

7. **FOR CONSIDERATION AND POSSIBLE ACTION**- Code of Conduct Policy.

8. **FOR CONSIDERATION AND POSSIBLE ACTION**- Fair Housing Policy.

9. **FOR CONSIDERATION AND POSSIBLE ACTION**- Agenda items requests for the next Council Meeting. Quotes for Mission Building, circus, CBDG startup, and alternative messaging for public outreach options.

10. **ADJOURN**- Council Member Mensing makes a motion to adjourn. Council member Eubank 2nd. Unanimous. Meeting ended at 2:53 pm.

ATTEST:

City Secretary

1. Financials

- a. 603k in Texas Class, 38k in Bank account
- b. \$312.79 in interest YTD, \$155.59 last year
 - i. As money supply contracts, interest rates will go up

2. CDBG Projects/ Grants

- a. April 19th for paving of Wildwood Drive, then closeout process begins
- b. Award Letter Received for CDBG-TDA Community Development Fund
 - i. \$350,000 for road rehab & drainage on Woodway, Woodside, Sutton
 - ii. This will leave Chestnut and portion of Greenway as only unpaved roads with more than 1 home on them
- c. Still working on CDBG-DEV process. Application submitted and providing clarifications.
 - i. Great need for this, will provide forum for discussion of future look of town.
 - ii. Zoning discussion- already being contacted about commercial/ warehouse sites on 1 acre residential lots
 - iii. Discussion on water and sewer availability, planning
- d. CLFRF Grant, Federal, administered by TDEM
 - i. 2 Tranches of \$14,123.80 Received in Aug 21, expect in Sept 22
 - ii. Expenditure report due April 30 to U.S. Treasury Dept
 - iii. Last week issued final rule, after guidance, revised guidance, Temp, interim final
 - iv. Best expenditure for us is re-hiring police officers:

“• Restoring pre-pandemic employment. Recipients have two options to restore pre-pandemic employment, depending on the recipient’s needs. • If the recipient simply wants to hire back employees for pre-pandemic positions: Recipients may use SLFRF funds to hire employees for the same positions that existed on January 27, 2020 but that were unfilled or eliminated as of March 3, 2021. Recipients may use SLFRF funds to cover payroll and covered benefits for such positions through the period of performance.”

- e. CDBG-MIT-MOD
 - i. Hazard Mitigation Grant, method of distribution still being determined
 - ii. Grimes County Mitigation Plan (2013) expired in 2018, no entities eligible for mitigation funds
 - iii. Working with county on new mitigation plan that we would fall under, become eligible for future mitigation funding
- f. Police Grants- Chief Rutledge applying for several, local True Blue (28k requested) and 100 Club, currently at Chiefs Conference.

3. FM 1774 Construction / Traffic & Road update

- a. Spoke with TXDOT today-
 - i. Additional core sampling will be conducted Monday, sent to lab for determination
 - ii. Expect major repairs on southern portion/ some driveway culverts redone for proper slope
 - iii. Northern portion will have lane switching, not like southern
 - iv. "struggling to mobilize"
- b. Road survey for new Renaissance signage next week
- c. Pothole filling next week
- d. Trees in danger of falling on Renfaire Dr. being removed today
- e. Installation of culverts at Largent & Denise, additional road material next week
- f. Clearing of overgrowth on Sutton Drive next week

4. City Hall/ Mission Building

- a. City Hall bid awarded, construction began this week, slab poured today.
- b. Working on obtaining quotes and building a menu of options for Mission building

4-14-22

36 total calls
7 in city

3

Our 5k Bunker Gear challenge Saturday April 2nd went well. We were joined by two from Navasota Fire Department.

Training and Certification

- 16 applications being processed for state certification for firefighters for confined space technician level 1 & 2.
- 1 application is being processed for Vehicle Rescuer 1 to bring our number of state extrication certified to 14.
- 1 application is being processed for an additional Driver Operator to bring our number of state certified Driver Operators to 9 with two additional personnel in a certifying Driver Operator class currently.
- 8 begin NASAR Wilderness Search and Rescue Fundamentals and Tech 2 training this coming Wednesday and will complete the course at the end of May.
- 5 are attending Harris County Field Day training this next weekend for a variety of classes including structural firefighting skills and fire prevention.
- TMVFD Cadet class for structural firefighter 1 & 2 and EMT are still in process.