

## CITY OF TODD MISSION REGULAR COUNCIL MEETING

### Meeting Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 6:07 pm on September 16, 2021 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Council Member Heather Moon- Whinnery

Council Member Brett Bratcher

Council Member Stephen Mensing

City Manager Neal Wendele

City Secretary Julie Lunsford

Certification of a Quorum:

Three Council Members were present. Quorum was certified.

- New Business
  - Neal Wendele called meeting to order
  - Pledge –
- -Public Comments – Amber Young lets council know she is interested in the open council position as she has been a resident for 1 year in the City of Todd Mission.
- -Closed public comments
  - Presentations/ Public Announcements –
    - None

#### 1. CONSENT AGENDA

**CONSIDERATION – APPROVAL OF MINUTES** Consideration and possible action to approve the minutes of the meeting held, August 12, 2021. Council Member Brett Bratcher makes a motion to approve meeting minutes for August 12, 2021. Council Member Brett Bratcher makes a motion. Council Member Stephen Mensing 2<sup>nd</sup>. Unanimous.

**-Police Report-** Neal Wendele lets council know that Chief Winford is attending to family. Wendele lets council know that we are filling in patrol with Grimes County Sheriff officers and Constable.

**-Fire Department Report-** TMVFD Chief Cassandra Malone updates council that year to date calls 59 total and 6 within the city limits. Chief Malone lists the Fire Department achievements and certifications. (Please see attached report). Wendele asks for update on ISO rating. Malone responds yes 8b is what the department has currently but aiming for a 6. Council Member Stephen Mensing asks about tanks. Malone responds that after the fundraiser the department was able to purchase 8 tanks and they are on point with equipment.

**-Administration Report – City Manager-Neal Wendele**

- a. **Financial Update:** Wendele updates council that the city has received over \$100,000 in sales tax in two months and well under budget. \$290,000 investments currently.
  - b. **CDBG Projects-** Wendele reports the Renfaire project just started. We also have \$ 350,000 CBDG 2021-2022 should be awarded any day.
  - c. **Building permits-** No new residential permits.
  - d. **1774 Construction-** Wendele updates that paving company is still promising 40 feet of pavement by the first week of October.
2. **FOR CONSIDERATION AND POSSIBLE ACTION -** A resolution authorizing contract award to vendors for the delivery of materials for the street and drainage improvements through the Hurricane Harvey CDBG-DR program. Council member Heather Moon-Whinnery makes a motion to approve. Council member Brett Bratcher 2<sup>nd</sup>. Unanimous. Wendele ask for motion for the City Manager to fund the purchase of materials. Council member Moon-Whinnery makes a motion. Council member Stephen Mensing 2<sup>nd</sup>. Unanimous.
3. **FOR CONSIDERATION AND POSSIBLE ACTION -**  
Discussion on joining the Texas Municipal Retirement System  
-no motion or action taken.

4. **FOR CONSIDERATION AND POSSIBLE ACTION** – An ordinance regarding the temporary use of recreational vehicles for single family residential use within the city of Todd Mission. Council member Mensing says he would like to speak with City Attorney Art Pertile regarding the draft ordinance and additional revisions are needed. Council member Brett Bratcher expresses concern regarding the issue of enforcement and removal of a recreational when the time limit is up. Council member Moon-Whinnery makes a motion to table. Council member Bratcher 2<sup>nd</sup>. Unanimous.
  
5. **FOR CONSIDERATION AND POSSIBLE ACTION** - Discussion of vacant council seat number 3. Wendele lets council know that the council can choose to appoint someone for the vacant seat until May elections or the seat can stay vacant until May elections. Council Member Mensing asks if anyone has approached the city about the open seat. Wendele responded yes. Council member Moon-Whinnery asks if all who are interested can come speak at the next council meeting. Wendele responds yes, if directed he can invite all who are interested to come speak. Wendele advises that council wait on the vote until there is a full body. Council member Brett Bratcher makes a motion to table. Council Moon-Whinnery 2<sup>nd</sup>. Unanimous.
  
6. **FOR CONSIDERATION AND POSSIBLE ACTION** - Appointment of Municipal Judge for two-year term. Council member Mensing notes that he has never met the judge. Wendele let Mensing know the Judge will be here at court Saturday if he'd like to come meet him. Wendele adds that he is an attorney and is the Judge in the City of Magnolia. Wendele also adds the court has been running the best it has ever been and there have been no issues. Council Moon-Whinnery adds she is ok with continuing with the current Judge for the term if everything is working well. Council member Brett Bratcher makes a motion. Council member Moon-Whinnery 2<sup>nd</sup>. Unanimous.

7. **FOR CONSIDERATION AND POSSIBLE ACTION** - Budgeting for street repairs. Wendele speaks with council about 1<sup>st</sup> item which is moving \$ 25,000 to Right of Way reclamation. Moon-Whinnery asked who got the bid. Wendele answers Ron Mueller at GroundUp. Council member Bratcher makes a motion. Council member Mensing 2<sup>nd</sup>. Unanimous. Next item is approving \$25,850 Inwood/Greenway Dr. to Chance Contracting. Council Member Mensing makes a motion. Council member Bratcher 2<sup>nd</sup>. Unanimous. Third Item, Wendele lets council know that the mayor donated \$25,000 to the Renfaire Project and the city is taking the grindings from Renfaire to fill the holes on Greenway. Wendele next asks council to approve to move \$ 20,000 to general street repair projects. Council Member Mensing makes a motion. Council member Bratcher 2<sup>nd</sup>. Unanimous.
8. **FOR CONSIDERATION AND POSSIBLE ACTION** - Line-item adjustments to police budget. Wendele would like to move the \$19,000 from 2<sup>nd</sup> unused budgeted hourly officer to the Grimes County fill-in budget. Council member Mensing makes a motion. Council member Bratcher 2<sup>nd</sup>. Unanimous.
9. **ADJOURN-** Council Member Moon-Whinnery makes a motion to adjourn. Council Member Mensing 2<sup>nd</sup>. Unanimous. Meeting ended at 6:38 pm.

ATTEST:

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*City Secretary*