

CITY OF TODD MISSION REGULAR COUNCIL MEETING

Meeting

Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:02 pm on December 8, 2022 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Mayor George Coulam
Council Member Stephen Mensing
Council Member Heather Moon-Whinnery
Council Member Mike Eubank
Council Member Brett Bratcher
Council Member Tim James
City Manager Neal Wendele
City Secretary Julie Lunsford

Certification of a Quorum:

At least five Council Members were present. Quorum was certified.

- New Business

-Neal Wendele called meeting to order

-Pledge –

• -Public Comments –

-Closed Public Comments-

• Presentations/ Public Announcements –

• CONSENT AGENDA

CONSIDERATION – APPROVAL OF MINUTES Consideration and possible action to approve the minutes of the meeting held November 10, 2022. Council Member Bratcher makes a motion to approve meeting minutes for Council Member Eubanks 2nd. Unanimous.

- **-Police Report- Officer** Chief Rutledge gives police report. Chief reports 6 calls for service, 2 agency assists, 32 total stops. *Please see attachment*
- **-Fire Department Report calls for service –** 197 totals calls year to date. 20 within the city. *Please see attachment*

-Administration Report – City Manager-Neal Wendele

- **Financial Update:** in Texas Class \$232,239, \$2900 Texas Class Court Fund, \$15,000 in operating funds, \$5,000 court operating account. \$ court operating \$.00 in interest.
- **CDBG-** 2017 Harvey in close out process. 2021-2022 CDBG engineering is complete. Planning grant survey is live and on website. \$1,277,000 MIT-MOD selecting administration and engineering today. 2017 - for economic development. Harvey MOD reallocation from 2017 Harvey unclaimed funds went back into a pool in which Todd Mission will be at the top of the scoring list.

- **City streets project status** – 2 culverts and concrete end treatments on Largent & Denise Dr. 500 ft X 20ft X 4” limestone base 4inches deep on Largent. Chestnut Ct. 306ft x 16ftX 4”, Denise 330 ft X 10ftX 4” that connect Largent and Oakwood. Greenway two full truck loads patch and getting quotes on right of way clearing/paving.
- **Water Update-** Wendele lets council know Bleyl is assembling the plan with options of which wells at TRF could the city take over, costs of a well on city property or if there is property that can be acquired and should have within the next couple of weeks.

FOR CONSIDERATION AND POSSIBLE ACTION - 2022 budget summary and preliminary budget/ priorities for 2023. Wendele summarizes 2022 budget. Council member Bratcher makes a motion to table. Council member James 2nd. Unanimous.

FOR CONSIDERATION AND POSSIBLE ACTION - Additional compensation for TRF season/ holiday bonuses. Wendele asks council to approve additional TRF compensation to Julie Lunsford and Ryan Rutledge for extra TRF duties. Wendele also asks approval for end of year bonuses for staff of \$1000 each. Council member James asks to add another \$1000 to Wendeles work in applying and receiving grants. Council member James makes a to approve with the additional \$1000 for Wendele. Council member Moon-Whinnery 2nd. Unanimous.

FOR CONSIDERATION AND POSSIBLE ACTION - Resolution designating an administration service provider for the State of Texas Community Development Block Grant Mitigation (CDBG-MIT) application and project implementation, administered by the Texas General Land Office. Wendele lets council know that Grantworks and Public Management proposals. Wendele lets council know Public Management scored higher on the score sheets. Council member Moon-Whinnery makes a motion to approve Public Management as administration service provider. Council member Bratcher 2nd. Unanimous.

FOR CONSIDERATION AND POSSIBLE ACTION - Resolution designating an engineering service provider for the State of Texas Community Development Block Grant Mitigation (CDBG-MIT) application and project implementation, administered by the Texas General Land Office. Wendele lets council know the city received proposals from Bleyl and Strand. Wendele lets council know Bleyl is who came out ahead on the score sheets. Council member Moon-Whinnery makes a motion to approve Bleyl for the engineering services provider. Council member Bratcher 2nd. Unanimous.

FOR CONSIDERATION AND POSSIBLE ACTION- Setting date for December special meeting. Council discusses a special meeting date and decides on Thursday December 29, 2022.

FOR CONSIDERATION AND POSSIBLE ACTION- Agenda items requests for the Next Council meeting. Council member suggests land for park and cooperative agreement for animal shelter, Council member Mensing addresses possible need for more parking at city hall.

ADJOURN- Council Member Mensing makes a motion to adjourn. Council member Bratcher makes a motion to adjourn. Council member Moon-Whinnery 2nd. Unanimous. Meeting ended at 2:47 pm.

ATTEST:

City Secretary



TODD MISSION POLICE DEPARTMENT

21718 FM 1774
Todd Mission, Texas 77363
Chief Ryan Rutledge

Notes for City Council Meeting 12/08/2022

Timeframe 11/10/2022-12/06/2022

1. Calls for service

6 total report calls

- 2 agency assists
 - 1 Domestic Disturbance
 - 1 Motor Vehicle Accident
- 1 Theft
- 1 Motor Vehicle Accident
- 1 Lost/Returned Property
- 1 Fraud

2. Traffic stops

32 total stops

- 27 citations
- 20 warnings

3. Arrests

0

Officers continue conducting business checks, citizen contacts, and patrol all city streets. ETJ also being patrolled regularly.

12-7-22

197 total calls
20 in city

Training & Certification

Recent certifications approved:

- 2 – Wilderness Rescuer 1 & 2
- 1 – Confined Space 1 & 2
- 1 – Rescue Apprentice & Ropes Rescuer 1
- 2 – Vehicle Rescuer 2
- 1 – Application for state testing for Hazmat Awareness, Hazmat Operations, Firefighter 1 and Firefighter 2

Executive State Certification Summary for TMVFD as of December

Hazmat A & O certified	8
Hazmat A & O testing	7
Structural Firefighter 1 certified	8
Structural Firefighter 1 testing	7
Structural Firefighter 2 certified	8
Structural Firefighter 2 testing	7
Wildland Firefighter certified	19
Rescue Apprentice certified	22
Ropes Rescuer 1 certified	22
Ropes Rescuer 2 certified	17
Driver Operator certified	14
Incident Safety Officer certified	1
Confined Space 1 certified	17
Confined Space 2 certified	17
Wilderness Rescuer 1 certified	7
Wilderness Rescuer 2 certified	6
Swiftwater 1 certified	2
Swiftwater 2 certified	2
Trench Rescuer 1 certified	2
Trench Rescuer 2 certified	2
Vehicle Rescuer 1 certified	21

Vehicler Rescuer 2 certified	2
Instructor 1 certified	3
Instructor 2 certified	1
Instructor 3 certified	1
Fire Officer 1 certified	1
Fire Officer 2 certified	1
Fire Officer 3 certified	1
Fire Officer 4 certified	1
Fire Investigator certified	1

Total hours training offered for 2022

January to November – **340.5**

**County Contract Requirement:
2 trainings per month @ 2 hours each
4 hours per month**

48 hours a year required.

Plans for December – Weekend Extrication continuing education hours & certification skills class.

Additional information

Fundraiser Feb 11, 2023 10 am to 3 pm. Gun Raffle and BBQ