

## CITY OF TODD MISSION REGULAR COUNCIL MEETING

### Meeting

### Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:02 pm on February 9, 2023 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Mayor George Coulam  
Council Member Stephen Mensing  
Council Member Heather Moon-Whinnery  
Council Member Mike Eubank  
Council Member Brett Bratcher  
Council Member Tim James  
City Manager Neal Wendele  
City Secretary Julie Lunsford

Certification of a Quorum:

At least five Council Members were present. Quorum was certified.

- New Business

-Neal Wendele called meeting to order



-Pledge –

- -Public Comments – Wendele recognizes Grimes County Precinct 2 Commissioner David Tullos in attendance. Tullos reminds council and community that he is accessible and here to help.

-Closed Public Comments-

- Presentations/ Public Announcements – NONE

- CONSENT AGENDA

- a. CONSIDERATION – APPROVAL OF MINUTES

- Consideration and possible action to approve the meeting minutes for December 8, 2022.

- b. FOR CONSIDERATION AND POSSIBLE ACTION- A resolution adopting a policy to permit the City to contract with an Out-of-City depository and approve Prosperity Bank as the City's depository bank for the fiscal year of 2023.

- c. FOR CONSIDERATION AND POSSIBLE ACTION- Authorize the Navasota Examiner as the official newspaper for the fiscal year of 2023.

- d. FOR CONSIDERATION AND POSSIBLE ACTION- Authorize the investment policy for the fiscal year of 2023 with no changes from 2022.

Council Member Bratcher makes a motion to approve all consent items .  
Council Member Eubanks 2<sup>nd</sup>. Unanimous.

- **-Police Report-** Officer Schroeder gives police report. Schroeder reports 17 calls for service, 14 agency assists, 85 total stops. \*Please see attachment\*
- **-Fire Department Report calls for service – 7 calls, 2 within the city. \*Please see attachment\***



**-Administration Report – City Manager-Neal Wendele**

- **Financial Update:** in Texas Class \$576,000, \$52,400 in operating funds, \$6,890 court operating account. \$2500.00 in interest for the year.
- **CDBG-** 2017 Harvey in close out process. 2021-2022 CDBG engineering is complete and bids came in and will discuss next month. MIT-MOD and Harvey MOD water projects waiting on engineers to create menu of options to move forward.

**FOR CONSIDERATION AND POSSIBLE ACTION** - Presentation of Texas Department of Agriculture Form A1024 CDBG Section 3 Goals & Concepts as related to the CDBG Program and Grant Contract # CDV21-0212. Grantworks representative Vicki Spiess gives required Section 3 presentation regarding the 2021 CDBG. No action taken.

**FOR CONSIDERATION AND POSSIBLE ACTION-** An ordinance finding and determining the City population and adopting the official map of the City including its extraterritorial jurisdiction. Council member Bratcher makes a motion to approve. Council member James 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION** - Approval of the order of general election for the May 6, 2023 election to elect Mayor and two City Councilmembers to positions 4 & 5. Council member Moon-Whinnery makes a motion to approve. Council member Bratcher 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION** - Renewal of audit and financial reporting services contract with McCALL GIBSON SWEDLUND BARFOOT PLLC. Council member Moon-Whinnery makes a motion to approve. Council member Bratcher 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION** - Proposed Budget for Fiscal Year 2023. Wendele reviews proposed budget to council. Council discusses Calendar



fiscal year vs. regular state fiscal year. Moon-Whinnery asks what the PD raises are based on. Wendele answers he would like Todd Mission to be a bit above Grimes County and comparable to Navasota. Council discusses street repair budget outside of grant funds. Council discusses mosquito abatement , storage building , office supply budget, water system and fire department donation. Mensing suggest website notices on road issues. Council member Mensing makes a motion to approve. Council member Bratcher 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION** Future land use planning. Council member Bratcher make a motion to table. Council member Eubank 2<sup>nd</sup>. Unanimous.

**FOR CONSIDERATION AND POSSIBLE ACTION-** Agenda items requests for the next Council Meeting. None

**ADJOURN-** Council Member Bratcher makes a motion to adjourn. Council member James makes a motion to adjourn. Council member Moon-Whinnery 2<sup>nd</sup>. Unanimous. Meeting ended at 3:04 pm.

**ATTEST:**

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*City Secretary*







## TODD MISSION POLICE DEPARTMENT

21718 FM 1774  
Todd Mission, Texas 77363  
Chief Ryan Rutledge

### *Notes for City Council Meeting 12/08/2022 Timeframe 11/10/2022-12/06/2022*

#### 1. Calls for service

6 total report calls

- 2 agency assists
  - 1 Domestic Disturbance
  - 1 Motor Vehicle Accident
- 1 Theft
- 1 Motor Vehicle Accident
- 1 Lost/Returned Property
- 1 Fraud

#### 2. Traffic stops

32 total stops

- 27 citations
- 20 warnings

#### 3. Arrests

0

Officers continue conducting business checks, citizen contacts, and patrol all city streets. ETJ also being patrolled regularly.



12-7-22

197 total calls  
20 in city

### **Training & Certification**

Recent certifications approved:

- 2 – Wilderness Rescuer 1 & 2
- 1 – Confined Space 1 & 2
- 1 – Rescue Apprentice & Ropes Rescuer 1
- 2 – Vehicle Rescuer 2
- 1 – Application for state testing for Hazmat Awareness, Hazmat Operations, Firefighter 1 and Firefighter 2

### **Executive State Certification Summary for TMVFD as of December**

Hazmat A & O certified	8
Hazmat A & O testing	7
Structural Firefighter 1 certified	8
Structural Firefighter 1 testing	7
Structural Firefighter 2 certified	8
Structural Firefighter 2 testing	7
Wildland Firefighter certified	19
Rescue Apprentice certified	22
Ropes Rescuer 1 certified	22
Ropes Rescuer 2 certified	17
Driver Operator certified	14
Incident Safety Officer certified	1
Confined Space 1 certified	17
Confined Space 2 certified	17
Wilderness Rescuer 1 certified	7
Wilderness Rescuer 2 certified	6
Swiftwater 1 certified	2
Swiftwater 2 certified	2
Trench Rescuer 1 certified	2
Trench Rescuer 2 certified	2
Vehicle Rescuer 1 certified	21

Vehicler Rescuer 2 certified	2
Instructor 1 certified	3
Instructor 2 certified	1
Instructor 3 certified	1
Fire Officer 1 certified	1
Fire Officer 2 certified	1
Fire Officer 3 certified	1
Fire Officer 4 certified	1
Fire Investigator certified	1

**Total hours training offered for 2022**

January to November – **340.5**

**County Contract Requirement:  
2 trainings per month @ 2 hours each  
4 hours per month**

48 hours a year required.

Plans for December – Weekend Extrication continuing education hours & certification skills class.

**Additional information**

Fundraiser Feb 11, 2023 10 am to 3 pm. Gun Raffle and BBQ