

CITY OF TODD MISSION REGULAR COUNCIL MEETING

Meeting

Minutes

- Call to Order

City Manager Neal Wendele called to order the meeting of the Todd Mission City Council at 2:02 pm on August 11, 2022 at City Hall 21718 FM 1774, Todd Mission, TX.

Meeting was open to the public & via zoom.

- Roll Call

The following people were present:

Council Member Stephen Mensing
Council Member Heather Moon-Whinnery
Council Member Mike Eubank
Council Member Tim James -via zoom
City Manager Neal Wendele
City Secretary Julie Lunsford

Certification of a Quorum:

At least three Council Members were present. Quorum was certified.

- New Business

-Neal Wendele called meeting to order

-Pledge –

- -Public Comments –

-Closed Public Comments-

- Presentations/ Public Announcements –

- CONSENT AGENDA

CONSIDERATION – APPROVAL OF MINUTES Consideration and possible action to approve the minutes of the meeting held July 14, 2022. Council Member Moon-Whinnery makes a motion to approve meeting minutes for Council Member Eubank 2nd. Unanimous.

- **-Police Report- Officer** Chief Rutledge gives police report. 21 report calls since last meeting. 24 traffic stops. 20 Citations. 14 warnings and zero motor vehicle accidents. *Please see attachment*
- **-Fire Department Report calls for service- 117** total calls. 14 within the city. TMVFD is still working on paperwork for ISO 7 *Please see attachment*

-Administration Report – City Manager-Neal Wendele

- **Financial Update:** in Texas Class \$321,973, \$15,001 Texas Class Court Fund, \$24,000 in operating funds \$4,000 court operating account. \$1800.00 in interest since June 23,2022.
- **CDBG Projects-** 2017 Harvey CDBG complete, in closeout process, 2021-22 CDBG-TDA granted, submitted direct deposit information and should be receiving funds shortly. 2022 planning grant should be kicking off shortly. CDBG-MIT-MOD - LMI survey was accepted by GLO and the city should be approved starting out at one million dollars for a flood mitigation project.

- **Voyager Fleet cards/ Government Payments Terminal update-**
City secretary lets council know the new gas fleet cards will be used by the officers which reimburses the city for the federal taxes and saves 18.3% & a rebate of 1.8% each quarter. Wendele adds the fleet cards also help to better tack fuel expenditures and cuts down on data entry. Wendele updates that the Government Payments terminal is still in a queue for a project manager and could be a 3-9 month long wait but payments can still be made online.
- Awaiting delivery date on police Tahoe.
- **1774 Construction/Traffic Update-** FM 1774 North section should be complete September 1st but as of today TXDOT paving doesn't have access to water which is needed to complete the project. Wendele lets council know he will have a meeting with TRF to see if they can assist as to keep the project moving. Southern Section, responsibility still being debated, will remove asphalt, test underlayment, no given date. SH 249 to open September 1st. Council member Eubank would like consideration for a special meeting to review and edit an official letter from the city expressing concerns regarding failures of the old and new project and submit to TXDOT. Wendele lets council know we have been using our interlocal agreement with the county to reestablish drainage ditches on Greenway. They are taking some of the soil to the end of Wildwood/Largent.

- **Construction Permitting** - New inspector Rick Martinez has been hired. He will work for a flat fee of \$1000 a month for all inspections. We will use SafeBuild as a backup if Martinez is unavailable. Wendele lets council know that county environmental is ongoing and has been working with Keith on code, cleanup and compliance.
- **Event Preparation – Signage** program with TRF. Updated maps with dispatch so streets are named, addresses are entered, fire department connections are mapped so all agencies can have the same information.
- Danny Dietz Memorial cook-off September 8 ,2022 thru September 11, 2022. Council member Mensing asks if there will be concerns regarding burn ban. Chief Rutledge answers the coordinator requires all cookoff teams to have fire extinguisher and is well prepared for safety.
- **Water Update**-Wendele lets council know the Dobbin-Plantersville July meeting was canceled so he will be attending the August 16th meeting to discuss running a line down 1774. Wendele met with Mill Creek water and their engineer. Wendele updates council that Mill Creek water is nearing their capacity and their engineer advised them of their legal responsibility to increase their capacity at about \$400,000. Wendele advises as a city we would have access to funding for a buyout of Mill Creek Water although currently this is not an option they want. Wendele lets council know he is in ongoing talks with them and can discuss more at next meeting if we have more information from Dobbin-Plantersville.

- **FOR CONSIDERATION AND POSSIBLE ACTION -** Appointment of Municipal Judge. Council member James makes a motion to approve. Council member Mensing 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION -** Appointment of Prosecutor. Council member Moon-Whinnery makes a motion. Council member Eubank 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION -** Contract for police services and traffic control with Texas Renaissance Festival. Wendele explains that in past Apache Security has provided security services to TRF. But to get to the safe staffing levels that the city wanted it was very expensive so the city was approached to provide police services for a fee. This would bring in the city about \$50,000 revenue and would allow for more control over enforcement. Wendele advises this would be in addition to the city having the traffic control contract as well with a total contract cost of \$ 690,000. Council member Moon-Whinnery makes a motion to approve. Council member Eubank 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION -** Review Street projects and bids for repair of Largent for \$16,220, Denise for \$ 12,140, and Chestnut for \$ 9,211. Council discusses completing all three roads at one time to save money as Wendele confirms the city does have the funds. Council member Mensing makes a motion to complete repair of Largent Denise and Chestnut all at once. Council member Eubank 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION -** Electronic sign at City Hall. Wendele advises to repair current sign and wait on the purchase of an electronic sign as TRF may help fund the cost of a new sign next year. Council member Moon-Whinnery makes a motion to table. Council member Eubank 2nd. Unanimous.

- **FOR CONSIDERATION AND POSSIBLE ACTION** - Equipping Police Units with Automatic External Defibrillators. Chief Rutledge lets council know that Friends of Grimes County has offered to cover the cost of one unit. Council member Moon-Whinnery asks if reaching out to RESCUE for a possible donation towards an additional unit is a good idea. Wendele asks for consideration of the quote for \$4600 but can accept donations towards the cost. Council member Heather Moon – Whinnery makes a motion to approve. Council member Eubank 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION** - Budget line-item adjustment for Police Fuel, Uniforms & Duty Gear. Wendele asks for consideration to add \$2,500 to the police uniforms and duty gear line item as likely to go over at this point. As with the fuel budget Chief Rutledge lets council know that True Blue got quotes for above ground gravity feed fuel tank and can likely donate to the city. Mensing asks about security for fuel tank. Chief Rutledge suggests the camera in the back of building as well as lock on main tank and nozzle. Mensing asks about a diesel option for the fire department. Wendele answers that was not something we have explored yet but currently if an emergency occurs the city could assist the fire department in providing fuel. Mensing asks about accountability. Wendele answers with a camera on it and only police vehicles using it he feels these measures will be adequate. Council member Mensing makes a motion to approve \$2000 for above ground purchase of fuel tank as to be reimbursed by Friends of Grimes County. Council member Moon-Whinnery 2nd. Unanimous. Council member Eubank makes a motion to approve \$2500 for police uniforms & duty gear. Council member Moon-Whinnery 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION** - Interlocal agreement with Grimes County for plat review in the ETJ. Council member James makes a motion to approve. Council member Eubank 2nd. Unanimous.
- **FOR CONSIDERATION AND POSSIBLE ACTION** - Continuation of burn ban.

Council member Moon-Whinnery makes a motion to continue the burn ban.
Council member Eubank 2nd. Unanimous.

- **FOR CONSIDERATION AND POSSIBLE ACTION-** Agenda items requests for the Next Council meeting. Water Company information and quote for upgrade for TMVFD pump.
- **ADJOURN-** Council Member Mensing makes a motion to adjourn. Council member Moon-Whinnery makes a motion to adjourn. Council member Mensing 2nd. Unanimous. Meeting ended at 3:30 pm.

ATTEST:

City Secretary